

3B Juvenile Detention Center	Chapter # 1 Administration		Policy # 1-13
			Pages: 2
Policies and Procedures Manual	Topic: PREA Data Collection, Aggregation and Review		
	Related ID Code, IDAPA, or ACA Standards: PREA		
Authorization: Brian Walker	Issue Date: July 15, 2013	Effective Date: August 1, 2013	

I. Policy

The Center shall collect accurate, uniform data for every allegation of sexual abuse, review data collected and aggregated pursuant to this section in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, and make such data available to the public.

II. Procedures

A. Data collection, storage, publication and destruction (PREA § 115.387, 115.389)

1. The 3B shall collect accurate, uniform data for every allegation of sexual abuse using the standardized instrument known as the Survey of Sexual Violence (SSV)
 - a. If the SSV data collection is not conducted by the Bureau of Justice Statistics, the following data shall be collected:
 1. The number of incidents that met the definition of sexual abuse as outlined in the PREA Standards,
 2. The area where the incident occurred,
 3. The time of the incident
 4. The victim’s age, ethnicity, and gender,
 5. The type of abuse or injury
 6. How the incident was reported,
 7. If the incident was youth on youth, staff on youth, or youth on staff,
 8. The perpetrator’s age, ethnicity, and gender,
 9. The nature of the incident,
 10. Sanctions imposed on the perpetrator.
2. The data shall be collected, reviewed and maintained on an ongoing basis as needed from all available incident-based documents, including reports, investigation files, and sexual abuse incident reviews.
3. The data collected pursuant to this section shall be securely maintained and retained for at least 10 years after the date of its initial collection.
4. Upon request, all such data from the previous calendar year shall be forwarded to the Department of Justice no later than June 30.
5. All aggregated sexual abuse data, including any from private facilities with which the 3B may contract with, shall be made readily available to

the public at least annually through the website located at www.3bdetention.com.

- a. Before making aggregated sexual abuse data publicly available, the 3B shall remove all personal identifiers and any other specific material from the reports when publication would present a clear and specific threat to the safety and security of a facility, but must indicate the nature of the material redacted.

C. Data review for corrective action (PREA § 115.388)

1. The 3B shall review data collected and aggregated pursuant to this section in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including:
 - a. Identifying problem areas;
 - b. Taking corrective action on an ongoing basis; and
 - c. Preparing an annual report of its findings and corrective actions for each facility, as well as the agency as a whole.
 1. Such report shall include a comparison of the current year's data and corrective actions with sexual abuse.
2. The 3B's report shall be approved by the Director and made readily available to the public through its website.